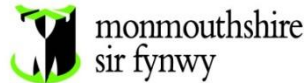


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Dydd Mawrth, 6 Mawrth 2018

Annwyl Cynghorydd

## **PENDERFYNIADIAU AELOD CABINET UNIGOL**

Hysbysir drwy hyn y caiff y penderfyniadau dilynol a wnaed gan aelod o'r cabinet eu gwneud **Dydd Mercher, 14eg Mawrth, 2018,**.

### **AGENDA**

1. DIGARTREFEDD AC ATAL - DYFODOL Y CYNLLUN PRYDLESU PREIFAT

**CABINET MEMBER:** County Councillor Greenland

**AUTHOR:** Ian Bakewell, Housing & Communities Manager

**CONTACT DETAILS: E-mail:** [ianbakewell@monmouthshire.gov.uk](mailto:ianbakewell@monmouthshire.gov.uk) **Telephone:** 01633 6

2. DATGANIAD ARIANNU ADRAN 106 AR GYFER GWASANAETHAU BYSIAU A'R SEILWAITH

**CABINET MEMBER:** County Councillor B Jones

**AUTHOR:** Richard Cope, Business Manager Passenger Transport & Transport Planning / Christi  
Transport Planning & Policy Officer

**CONTACT DETAILS:**

**Tel:** 07917596828 / 07471 479238

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3. DYFARNIAD CONTRACT AR GYFER COMPOSTIO GWASTRAFF YR ARDD

**CABINET MEMBER:** County Councillor S B Jones

**AUTHOR:** Carl Touhig

**CONTACT DETAILS:** Carl Touhig, Head of Waste and Street Services

**Tel:** 07580362121

**E-mail:** [carltouhig@monmouthshire.gov.uk](mailto:carltouhig@monmouthshire.gov.uk)

4. GWYL FWYD Y FENNI: BENTHYCIAD DI-LOG

**CABINET MEMBER:** County Councillor Greenland

**AUTHOR:** Cath Fallon (Head of Enterprise and Community Development)

**CONTACT DETAILS:**

**Tel:** 07557 190969

**E-mail:** [cathfallon@monmouthshire.gov.uk](mailto:cathfallon@monmouthshire.gov.uk)

Yr eiddwch yn gywir,

**Paul Matthews**  
**Prif Weithredwr**

**PORTFFOLIOS CABINET**

<b>Cynghorydd Sir</b>	<b>Maes Cyfrifoldeb</b>	<b>Gwaith Partneriaeth ac Allanol</b>	<b>Ward</b>
P.A. Fox (Arweinydd)	<b>Strategaeth a Chyfeiriad Awdurdod Cyfan</b> CCR Cyd Gabinet a Datblygu Rhanbarthol; Trosolwg Sefydliad; Gweithio Rhanbarthol; Cysylltiadau Llywodraeth; Bwrdd Gwasanaethau Cyhoeddus; WLGA	Cyngor WLGA WLGA Bwrdd Cydlynu Gwasanaethau Cyhoeddus	Porthysgewin
R.J.W. Greenland (Dirprwy Arweinydd)	<b>Menter</b> Cynllunio Defnydd Tir; Datblygu Economaidd; Twristiaeth; Rheoli Datblygu; Rheoli Adeiladu; Tai a Digartrefedd; Hamdden; Ieuencid; Addysg Oedolion; Addysg Awyr Agored; Hybiau Cymunedol; Gwasanaethau Diwylliannol	Cyngor WLGA Twristiaeth Rhanbarth y Brifddinas	Devauden
P. Jordan	<b>Llywodraethiant</b> Cefnogaeth y Cyngor a Phenderfyniadau Gweithrediaeth; Craffu; Safonau Pwyllgor Rheoleiddiol; Llywodraethiant Cymunedol; Cefnogaeth Aelodaeth; Etholiadau; Hyrwyddo Democratiaeth ac Ymgysylltu: Y Gyfraith; Moeseg a Safonau; Perfformiad Awdurdod Cyfan; Cynllunio a Gwerthuso Gwasanaeth Awdurdod Cyfan; Cydlynu Corff Rheoleiddiol		Cantref
R. John	<b>Plant a Phobl Ifanc</b> Safonau Ysgolion; Gwella Ysgolion; Llywodraethiant Ysgolion; Trosolwg EAS; Blynyddoedd Cynnar; Anghenion Dysgu Ychwanegol; Cynhwysiant; Cwricwlwm Estynedig; Derbyniadau; Dalgylchoedd; Cynnig Ôl-16; Cydlynu gyda Choleg Gwent.	Cyd Grŵp Addysg (EAS) CBAC	Llanfihangel Troddi
P. Jones	<b>Gofal Cymdeithasol, Diogelu ac Iechyd</b> Plant; Oedolion; Maethu a Mabwysiadu; Gwasanaeth Troseddu Ieuencid; Cefnogi Pobl; Diogelu Awdurdod Cyfan (Plant ac Oedolion); Anableddau; Iechyd Meddwl; Iechyd Cyhoeddus; Cydlynu Iechyd.		Rhaglan
P. Murphy	<b>Adnoddau</b> Cyllid; Technoleg Gwybodaeth (SRS); Adnoddau Dynol; Hyfforddiant; Iechyd a Diogelwch; Cynllunio Argyfwng; Caffaeliad; Archwilio; Tir ac Adeiladau (yn cynnwys Stadau, Mynwentydd, Rhandiroedd, Ffermydd); Cynnal a Chadw Eiddo; Swyddfa Ddigidol; Swyddfa Fasnachol	Consortium Prynu Prosiect Gwyrdd Cymru	Caerwent

S.B. Jones	<b>Gweithrediadau Sir</b> Cynnal a Chadw Priffyrdd, Rheoli Trafnidiaeth, Traffig a Rhwydwaith, Rheolaeth Stad; Gwastraff yn cynnwys Ailgylchu; Cyfleusterau Cyhoeddus; Meysydd Parcio; Parciau a Gofodau Agored; Glanhau; Cefn Gwlad; Tirluniau a Bioamrywiaeth; Risg Llifogydd.	SEWTA Prosiect Gwyrdd	Goetre Fawr
S. Jones	<b>Cyfiawnder Cymdeithasol a Datblygu Cymunedol</b> Ymgysylltu â'r Gymuned; Amddifadedd ar Arwahanrwydd; Diogelwch y Gymuned; Cydlyniaeth Gymdeithasol; Tlodi; Cydraddoldeb; Amrywiaeth; Y Gymraeg; Cysylltiadau Cyhoeddus; Safonau Masnach; Iechyd yr Amgylchedd; Trwyddedu; Cyfathrebu		Llanofar

# Nodau a Gwerthoedd Cyngor Sir Fynwy

## Ein diben

Adeiladu Cymunedau Cynaliadwy a Chydnerth

### Amcanion y gweithiwn tuag atynt

- Rhoi'r dechrau gorau posibl mewn bywyd i bobl
- Sir lewyrchus a chysylltiedig
- Cynyddu i'r eithaf botensial yr amgylchedd naturiol ac adeiledig
- Llesiant gydol oes
- Cyngor gyda ffocws ar y dyfodol

## Ein Gwerthoedd

**Bod yn agored.** Rydym yn agored ac yn onest. Mae pobl yn cael cyfle i gymryd rhan mewn penderfyniadau sy'n effeithio arnynt, dweud beth sy'n bwysig iddynt a gwneud pethau drostynt eu hunain/eu cymunedau. Os na allwn wneud rhywbeth i helpu, byddwn yn dweud hynny; os bydd yn cymryd peth amser i gael yr ateb, byddwn yn esbonio pam; os na allwn ateb yn syth, byddwn yn ceisio eich cysylltu gyda'r bobl a all helpu - mae adeiladu ymddiriedaeth ac ymgysylltu yn sylfaen allweddol.

**Tegwch.** Darparwn gyfleoedd teg, i helpu pobl a chymunedau i ffynnu. Os nad yw rhywbeth yn ymddangos yn deg, byddwn yn gwrando ac yn esbonio pam. Byddwn bob amser yn ceisio trin pawb yn deg ac yn gyson. Ni allwn wneud pawb yn hapus bob amser, ond byddwn yn ymrwymo i wrando ac esbonio pam y gwnaethom weithredu fel y gwnaethom.

**Hyblygrwydd.** Byddwn yn parhau i newid a bod yn hyblyg i alluogi cyflwyno'r gwasanaethau mwyaf effeithlon ac effeithiol. Mae hyn yn golygu ymrwymiad gwirioneddol i weithio gyda phawb i groesawu ffyrdd newydd o weithio.

**Gwaith Tîm.** Byddwn yn gweithio gyda chi a'n partneriaid i gefnogi ac ysbrydoli pawb i gymryd rhan fel y gallwn gyflawni pethau gwych gyda'n gilydd. Nid ydym yn gweld ein hunain fel 'trefnwyr' neu ddatrys-wyr problemau, ond gwnawn y gorau o syniadau, asedau ac adnoddau sydd ar gael i wneud yn siŵr ein bod yn gwneud y pethau sy'n cael yr effaith mwyaf cadarnhaol ar ein pobl a lleoedd.

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<b>SUBJECT:</b>	<b>Homelessness &amp; Prevention - Future of Private Leasing Scheme</b>
<b>MEETING:</b>	<b>Single Cabinet Member Decision</b>
<b>DATE:</b>	<b>14<sup>th</sup> March 2018</b>
<b>DIVISION/WARDS AFFECTED:</b>	<b>All</b>

## 1.0 PURPOSE

1.1 The purpose of this report is to advise that the Council's contract with Melin Homes in respect of the management of the Private Leasing Scheme (PLS) is due to end in June 2018 and to agree to scheme being transferred back to the Council. The report also provides an update on Welsh Government temporary accommodation funding and its relevance to the PLS. **See Appendix 1.**

## 2. RECOMMENDATIONS

2.1 To agree **Option 1** and the Private Leased Scheme be transferred back to the Council in June 2018 (including the TUPE transfer of 1.6 wte Melin staff) and to continue to work with Melin Homes to prepare for the ending of the private leased contract in June 2018.

2.2 Continue to seek to reduce or eliminate costs wherever possible and reduce the current pressure to the Council.

2.2 To continue to identify alternative options for The Council to meet its responsibilities to further strengthen homeless prevention and for the on-going provision of temporary accommodation, as per the Housing (Wales) Act 2014. **See Appendix 2.**

2.3 To continue implementing the process of due diligence include giving particular regard to rent arrears and property condition.

## 3. KEY ISSUES

3.1 Under the Housing (Wales) Act 2014, the Council has a duty to both respond to homelessness and to prevent homelessness. The Act also provides the power to discharge the associated duties into the private rented sector. Strengthening prevention activity is an on-going priority, including engaging with private landlords to enable access to private accommodation as a key option for the Council to discharge its homeless duties and minimise over reliance on social housing and the need to utilise bed & breakfast.

3.2 A PLS has operated for over ten years. It was initially established due to the lack of social housing and to support the Council to discharge its statutory homeless duties whilst helping to minimise bed & breakfast use. The PLS was transferred to Melin Homes in 2009 under contract, which ends in June 2018. A decision now needs to be made about the future of the PLS. The Council is actively preparing for the end of the contract and undertaking a process of due diligence. **See Appendix 1.** Melin no longer wish to manage the scheme, in part, due to Welfare Reform changes. Of relevance is the Department of Work & Pensions decision from April 2017 to remove the ability to claim a £60 pw per property temporary accommodation management fee subsidy, through housing benefit. Welsh Government have replaced with additional Rate Support Grant.

3.4 Although the Council continually seeks to access private rented opportunities, the ability to deliver the required number of properties is limited for a number of reasons including:

- Homeless applicants typically are low income households and in receipt of benefit. Lettings agencies and landlords are often reluctant to accept households on benefit.
- Many households cannot afford to meet local rents and upfront private sector costs.
- Vulnerable households are often perceived, often incorrectly, as a risk to landlords
- Some households with complex needs are difficult to accommodate in any sector

#### 4. OPTIONS APPRAISAL

4.1 The following options, which are further evaluated in **Appendix 1**, are available:

- **Option 1** – Transfer back to the Council and continue to operate alongside the Shared Housing, whilst seeking to retain, but re-negotiate with landlords. Option 1 is considered the most appropriate in order to most effectively meet statutory duties. It also supports the development of Monmouthshire Lettings.
- **Option 2** – Transfer back to the Council and phase out the scheme. This would impact negatively on preventing homelessness due to the lack of social housing and other housing options. It would also be detrimental to applicants and other costs would be incurred, such as bed & breakfast and Prevention related expenditure.
- **Option 3** - Identify a new provider, although it is believed there will be little interest due to the unique nature of the service. It is anticipated that the costs to the Council would be higher under this Option. Equally, it is considered that the Housing Options Team is best placed to manage the PLS directly due to the need for maximum £

#### 5. EVALUATION CRITERIA

5.1 Additional evaluation over and above that listed above is detailed in **Appendix 1**. See also **Appendix 3**.

#### 6. REASONS:

6.1 The Council has a legal duty to prevent and respond to homelessness under the Housing (Wales) Act 2014 and the power to discharge this duty into the private rented sector.

#### 7. RESOURCE IMPLICATIONS:

7.1 A decision by the Department of Works and Pensions to remove the temporary accommodation management subsidy from April 2017 (value approximately £383,230) and the 'replacement' funding by Welsh Government of additional Rate Support Grant (£148,000) has created the following budget pressures:

- An over-spend of £98,000 is projected for 2017/18, a reduction from £127,000 as reported at Month 7. This pressure was expected and has previously been factored into the Council's Medium Term Financial Plan.
- The projection for 2018/19 is a £150,000 overspend and is a reduction from £228,870 previously reported to the Committee in the previous report. **See Appendix 4**

7.2 However, the Council has since been advised a one-off non-recurring payment of £228,000 from Welsh Government is due to be received, subject to ministerial approval, to reimburse the Council for the loss of funding that arose. It is proposed, subject to Welsh Government and terms and conditions, that this funding be used to mitigate against the 2018/19 pressure. The £228,000 combined with the already approved £148,000 RSG funding very closely equates to the overall level of funding being received under the previous funding arrangement.

7.3 The costs associated with the TUPE transfer of 1.6 wte Melin staff equates to £45,962. This has been factored into the projected £150,000 overspend for 2018/19.



7.4 Due to the capacity of Legal Services, there may be a need to incur legal costs associated with additional staffing in relation to the need to draft agreements with property owners, agreements with tenants and any arising litigation, although the latter is considered unlikely.

**8. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING):**

8.1 Should the Council need to reduce the level of private leasing or phase out the PLS, this negatively impacts on homeless applicants in Monmouthshire, which may include those with protected characteristics. **See Appendix 5.**

8.21 Homeless prevention and the private leasing scheme supports both safeguarding and corporate parenting.

**9. CONSULTTEES:** Chief Officer Enterprise; Cabinet Member for Enterprise; Head of Planning, Housing & Place-Shaping; Assistant Head of Finance

**10. BACKGROUND PAPERS:** None

**11. AUTHOR:** Ian Bakewell, Housing & Communities Manager

**12. CONTACT DETAILS:** E-mail: [ianbakewell@monmouthshire.gov.uk](mailto:ianbakewell@monmouthshire.gov.uk) Telephone: 01633 644479

## Appendix 2

### **Overview of Key Actions to Strengthen Homeless Prevention & Develop Alternative Housing Options to Private Leasing**

The following actions will help to mitigate against budget pressures created by the loss of the temporary accommodation management fee and help to provide alternatives to using private leasing to meet statutory duties:

- Scope to re-designate shared housing to hostel status is being investigated to attract different treatment by housing benefit.
- 'Lodgings based' Supported housing models are being investigated. A presentation by Nightstop was provided to officers on 7<sup>th</sup> December 2017. Other models have been acquired for consideration in relation to the Supporting People programme.
- Discussions are on-going about scope to strengthen homeless prevention utilising the Supporting People programme, as expected by Welsh Government. Need and a number of options are currently being considered.
- Acquire family 'hostel' type premises for the South of the County.
- Funding has been acquired from WG grant to temporarily offer 'Golden Hellos' for the Monmouthshire Lettings service.
- Again through securing another WG grant, the Council has appointed a Young Person Accommodation Officer from January 2018 to provide a dedicated resource in respect of young people hopefully increase prevention for young people. The proposal is that this post will be funded from Supporting People after April 18. This will also support Social Services and Childrens Services.
- Two part-time benefits staff have transferred from Social Care. This has enabled the Housing Options Function of Financial Inclusion to be strengthened.
- A small Homeless Prevention Reserve has been created to offer private landlords rent guarantees.
- The monitoring of the Housing Register is an on-going priority to ensure the Register works for the Council in respect of homelessness and prevention.
- Housing Options staff have met with Tai Calon Housing Association in Torfaen County Borough Council. Tai Calon from time to time, such as in locations close to Monmouthshire, may have vacancies that the Council may be able to utilise for homeless households.
- Discussions are on-going with a group of Monmouth Churches who are interested in providing a night-shelter for rough sleepers during the winter. Discussions about the churches supporting a possible lodgings based supported housing model are also being discussed.
- Development of a joint Regional Homeless Strategy with other Gwent Council's which it is anticipated. It is hoped that regional solutions will emerge.
- On-going development and promotion of Monmouthshire Lettings. 12 properties acquired to date.



Evaluation Criteria – Cabinet, Individual Cabinet Member Decisions & Council

<b>Title of Report:</b>	<b>Homeless Prevention – Future of Private Leasing Scheme</b>
<b>Date decision was made:</b>	
<b>Report Author:</b>	<b>Ian Bakewell</b>

**What will happen as a result of this decision being approved by Cabinet or Council?**

The proposed outcome is that the Council agrees to maintain the private leasing scheme after it is transferred back to the Council from Melin Homes.

Maintaining the private leasing scheme is of relevance for a number of reasons:

- The scheme enables the Council to discharge it’s homeless related duties under the Housing (Wales) Act 2014
- It provides good quality temporary accommodation
- It supports applicants to remain within or near their own communities, albeit that isn’t always possible
- The loss of the scheme will mean that the current 58 households will need to be accommodated. In reality this will create added pressure for the social housing stock. Furthermore, the loss will mean there are 58 less units of temporary accommodation for homeless households.
- The loss of the scheme will make it harder to prevent homelessness and/or provide accommodation to applicants
- The loss of the scheme may create knock on costs, such as the use of bed & breakfast
- There is a focus on developing other initiatives to strengthen homeless prevention and create new housing options. This will take time. It’s unlikely that any one solution will be sufficient to replace the private leasing scheme.

12 month appraisal

**What benchmarks and/or criteria will you use to determine whether the decision has been successfully implemented?**

The following benchmarks will be used to assess whether the decision has had a positive or negative effect:

- Requests/demand for homeless assistance
- Level of successful homeless prevention
- Client satisfaction and complaints
- Budget monitoring information
- Successful introduction of alternative options

12 month appraisal

**What is the estimate cost of implementing this decision or, if the decision is designed to save money, what is the proposed saving that the decision will achieve?**

No budget savings will be achieved by implementing this decision. Equally it's difficult to estimate the financial cost of phasing out the scheme. However, it is known that the current projected financial pressure is £150,000 for 2018/19. However, should these costs change it is more likely that the costs will fall rather than increase.

It is anticipated there would be social costs if the scheme was phased out in the short-term for homeless households in the knowledge that there is a lack of alternatives to private leasing to whom the Council has a duty to under Housing (Wales) Act 2014

It will be a priority though to investigate new initiatives to strengthen homeless prevention and to create new housing options to mitigate against this cost and seek to reduce this financial pressure.

12 month appraisal

Any other comments

## Appendix 4

### Resource Implications

As at the end of December 2017, Housing & Communities had an on-going pressure in relation to the provision of temporary accommodation for homeless purposes due to the removal by the Department of Works & Pensions of the temporary accommodation management fee subsidy from April 2017. At the end of December 2017, the projection for 2017/18 is estimated overspend of £98,000, which is a reduction from £127,000 as reported at Month 7.

For 2018/19 this is projected at £150,000 and is a reduction from £228,870 previously reported through steps taken to mitigate against the situation.

At 31<sup>st</sup> March 2017, the Council and Melin Homes had claimed approximately £383,230 in respect of 2016/17, through housing benefit arrangements, temporary accommodation management subsidy. The actual management fee subsidy arrangement (for both Melin and the Council) was for every property where housing benefit is payable, the subsidy is payable at the local housing allowance (which rents are aligned with) less 10% + £60 per property per week.

The subsidy supported the management of the Melin PLS, the Council's Shared Housing Scheme and the Council's hostel. This subsidy was withdrawn from April 2017 by the Department of Works and Pensions.

To help local authorities mitigate against the change, Welsh Government agreed provided local authorities with additional Rate Support Grant. The value of the Council's additional RSG is £148,000. This created a shortfall of £235,230 for the Council on the basis of maintaining the same portfolio of accommodation into 2017/18. The loss of funding can't be offset from anywhere within Housing & Communities

Although an option was to reduce the level of temporary accommodation, it was and continues to be considered that in order to meet statutory homeless duties and maintain the existing level of performance, this wasn't an appropriate course of action. The focus, therefore, was to seek to reduce the reliance on the subsidy arrangements. The following steps have been taken to mitigate against the reduction in funding and to reduce the reliance and associated liabilities:

- Additional support funding was been requested from Welsh Government at the start of the Financial Year. The Council was advised on 16th February 2018 that a one-off non-recurring payment, subject to ministerial approval, of £228,000 will be paid to reimburse the Council for the loss of the Temporary Accommodation Management Fee. Subject to terms and conditions, the Council it is proposed to use this to mitigate against the £150,000 projected pressure for 2018/19.
- Melin Homes was requested to reduce their management fee as much as possible and agreed to reduce it to £50 pw.
- MCC renegotiated rent payments to Shared Housing landlords enabling the Council to achieve the following reductions:
  - £38.81 pw for 47 units in MCC
  - £47.10 pw for 12 units in TCBC
- The Melin stock has reduced from 68 to 57 and will reduce further to 56 by April 2018 (through landlords voluntarily leaving the scheme). 65 was reported in the previous report.
- In liaison with Housing Benefit, the Council's hostel has been re-designated as Specified Housing. This means that the hostel currently attracts an alternative subsidy.

- The loss of the management fee has been defined as a pressure for the Council and an additional £27,000 has been made available for 17/18 through the Medium Term Financial Plan.
- As part of the development of Monmouthshire Lettings to encourage private landlords to work with the Council, a full management model is now on offer to private landlords. This in effect has introduced an expanded Monmouthshire offer to private landlords and presents an alternative approach to leasing, but is subject to landlords considering this to be an attractive alternative. One property has been taken on under the full management option and a further three are currently being negotiated.

Subsequent to the above steps, the projected and revised 'management fee' requirements for 2017/18 are as below:

<b>Accommodation</b>	<b>Units</b>	<b>Weekly Fee</b>	<b>Full Value</b>	<b>Est Void</b>	<b>Est Liability</b>
MCC Houseshare	60	40.50	126,360	9%	114,987.60*
MCC PLS	1	60.00	3,120.00	5%	2,964.00
MCC Hostel	5	Nil	Nil	N/A	Nil
Melin PLS	<b>58<sup>1</sup></b>	50.00	169,000.00	5%	155,592.86 <sup>2</sup>
<b>Total</b>					<b>273,544.46</b>
<b>RSG Grant</b>					<b>148,000</b>
<b>MCC Pressure</b>					<b>27,000</b>
<b>Projected Shortfall 17/18</b>					<b>98,544.46<sup>3</sup></b>

<sup>1</sup> As at 2<sup>nd</sup> January 2018. At September 17 this was 65.

<sup>2</sup> Includes actual expenditure from April 17 to November 17.

<sup>3</sup> This is a projected reduction in liability from the last report of £3,040

\*Includes budgeted income targets eg a deficit budget

As previously stated, Shared Housing provides the Council with an income. As part of the Council's annual budget saving (Cabinet Mandate) procedures, there is a £72,000 income target built into Shared Housing budget:

Housing & Communities, therefore, has a budget pressure for 2017/18 and beyond, although efforts to reduce this combined with arising circumstances, may help to further reduce the budget shortfall as below:

- It is a priority to engage with landlords who participate in the Melin PLS. The Council will seek to re-negotiate with landlords and reduce the lease costs currently paid and review terms of the leases. This, however, is obviously subject to landlords agreeing to accept a low lease charge and won't start until at least June 2018. It is anticipated that few landlords will want to opt to accept a reduced fee.
- It is expected some existing Melin landlords may withdraw from the scheme and not want to work with the Council going forwards. Although this will reduce the management fee reliance it will also reduce the availability of accommodation to prevent homelessness or respond to homelessness which is likely to result in costs being incurred elsewhere eg bed & breakfast.

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**SCHEDULE 12A LOCAL GOVERNMENT ACT 1972  
EXEMPTION FROM DISCLOSURE OF DOCUMENTS**

**Meeting and Date of Meeting: Adults Select Committee**

**Report: Future of Private Leasing Scheme**

**Author: Ian Bakewell, Housing and Communities Manager**

I have considered grounds for exemption of information contained in the background paper for the report referred to above and make the following recommendation to the Proper Officer:-

**Exemptions applying to the report:**

Information relating to a particular individual as described in Paragraph 12 of Part 4 of Schedule 12A to the Local Government Act 1972.

**Factors In favour of disclosure:**

Openness & transparency in matters concerned with the public

**Prejudice which would result if the information were disclosed:**

- Negotiated payments being made to individual landlords
- Commercially sensitive information relating to the delivery of the private leasing scheme, which may be advantageous to other organisations who may be interested in tendering to undertake the future management of the scheme

The above could give unfair advantage to landlords and organisations

**My view on the public interest test is as follows:**

Factors in favour of disclosure are outweighed by those against.

**Recommended decision on exemption from disclosure:**

Maintain exemption from publication in relation to report

Date: 15<sup>th</sup> January 2018

Signed:



Post:

Housing and Communities

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I accept/I do not accept the recommendation made above

Signed:

  
Proper Officer

Date: 15<sup>th</sup> January 2018



By virtue of paragraph(s) 13 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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monmouthshire  
sir fynwy

## Future Generations Evaluation (includes Equalities and Sustainability Impact Assessments)

<p><b>Name of the Officer</b> Ian Bakewell</p> <p><b>Phone no:</b> 01633 644455 <b>E-mail:</b> ianbakewell@monmouthshire.gov.uk</p>	<p><b>Please give a brief description of the aims of the proposal</b></p> <p>Transfer of Private Leasing Scheme from Melin Homes to the Council at the end of the contract with Melin Homes in June 2018</p>
<p><b>Name of Service</b></p> <p>Housing &amp; Communities</p>	<p><b>Date Future Generations Evaluation</b></p> <p>17<sup>th</sup> July 2017</p>

1. **Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal.



Well Being Goal	How does the proposal contribute to this goal? (positive and negative)	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p><b>A prosperous Wales</b> Efficient use of resources, skilled, educated people, generates wealth, provides jobs</p>	<p>By maintaining an key housing option in Monmouthshire and continuing to provide sustainable and affordable housing accommodation that is of mutual benefit to applicants and private landlords</p>	<p>Landlords will be engaged with in respect of lease conditions and lease charges. This may result in lower rents for applicants</p>




Well Being Goal	How does the proposal contribute to this goal? (positive and negative)	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<b>A resilient Wales</b> Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)	Helps create a more resilient homeless service and more resilient community	This scheme is currently operational and is an important resource in Monmouthshire to prevent homelessness
<b>A healthier Wales</b> People's physical and mental wellbeing is maximized and health impacts are understood	The service supports people to access and remain in good quality accommodation or access alternative accommodation which contributes to health and well-being.	The Council already takes on accommodation, which needs to meet minimum standards eg no Category 1 hazards
<b>A Wales of cohesive communities</b> Communities are attractive, viable, safe and well connected	The service supports this by creating sustainable long term affordable accommodation.	The accommodation provides an alternative to bed & breakfast accommodation
<b>A globally responsible Wales</b> Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	N/A	N/A
<b>A Wales of vibrant culture and thriving Welsh language</b> Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	N/A	N/A

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Well Being Goal	How does the proposal contribute to this goal? (positive and negative)	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<b>A more equal Wales</b> People can fulfil their potential no matter what their background or circumstances	The scheme will create settled households in which they are better able to fulfil their potential.	This service is already currently available through Melin Homes

**2. How has your proposal embedded and prioritised the sustainable governance principles in its development?**

Sustainable Development Principle	How does your proposal demonstrate you have met this principle?	What has been done to better to meet this principle?
 <p>Long-term</p> <p>Balancing short term need with long term and planning for the future</p>	<p>The service supports the Council to discharge its legal duty to prevent homelessness as per the Housing (Wales) Act 2014 and aims to reduce the use of short-term measures eg B &amp; B</p>	<p>The PLS is seen as an integral service to the Monmouthshire Lettings service which seeks to offer choice to provide landlords that provides good value for money</p>
 <p>Collaboration</p> <p>Working together with other partners to deliver objectives</p>	<p>Private landlords will be a key partner</p>	<p>Private landlords are already key partners</p>

Sustainable Development Principle	How does your proposal demonstrate you have met this principle?	What has been done to better to meet this principle?
 <p>Involvement Involving those with an interest and seeking their views</p>	None done	<p>The following consultation will be undertaken:</p> <ul style="list-style-type: none"> <li>• Melin Homes</li> <li>• Melin staff due to transfer under TUPE</li> <li>• Individual landlords will be contacted. This started in May</li> </ul>
 <p>Prevention Putting resources into preventing problems occurring or getting worse</p>	The service is a preventative service and accesses and utilises external resources to prevent homelessness.	The proposal helps to maintain an existing preventative service
 <p>Integration Positively impacting on people, economy and environment and trying to benefit all three</p>	The services positively impacts upon the local economy by providing an income for private landlords	The service is currently in place.

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3. Are your proposals going to affect any people or groups of people with protected characteristics? Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	The service will continue to be available to this and all groups	There are no negative impacts in relation to this proposal	N/A
Disability	Ditto	Ditto	Ditto
Gender reassignment	Ditto	Ditto	Ditto
Marriage or civil partnership	Ditto	Ditto	Ditto
Race	Ditto	Ditto	Ditto
Religion or Belief	Ditto	Ditto	Ditto
Sex	Ditto	Ditto	Ditto
Sexual Orientation	Ditto	Ditto	Ditto
Welsh Language	Ditto	None	Bi-lingual information is being made available

4. Council has agreed the need to consider the impact its decisions has on important responsibilities of Corporate Parenting and safeguarding. Are your proposals going to affect either of these responsibilities? For more information please see the guidance note <http://hub/corporatedocs/Democratic%20Services/Equality%20impact%20assessment%20and%20safeguarding.docx> and for more on Monmouthshire's Corporate Parenting Strategy see <http://hub/corporatedocs/SitePages/Corporate%20Parenting%20Strategy.aspx>

	<b>Describe any positive impacts your proposal has on safeguarding and corporate parenting</b>	<b>Describe any negative impacts your proposal has on safeguarding and corporate parenting</b>	<b>What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?</b>
Safeguarding	The service provides an option that can contribute to Corporate Parenting and Safeguarding	None unless the PLS needs to contract	Level 1 Training
Corporate Parenting	Ditto	None	The service can potentially be used to support cases identified Social Care

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4. What evidence and data has informed the development of your proposal?

Homeless prevention related statistics

Housing (Wales) Act 2014

Welsh Government Code of Guidance for Local Authorities for the Allocation of Accommodation & Homelessness

Good practice information

Landlord feedback

**6. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?**

- The proposal will give the Council full control over property management, expenditure and rehousing future applicants.
- The proposal supports the development of Monmouthshire Lettings

**7. Actions. As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.**

What are you going to do	When are you going to do it?	Who is responsible	Progress
N/A	N/A	N/A	N/A

**8. Monitoring: The impacts of this proposal will need to be monitored and reviewed. Please specify the date at which you will evaluate the impact, and where you will report the results of the review.**

<b>The impacts of this proposal will be evaluated on:</b>	<p>Will be reviewed on an on-going basis through budget monitoring arrangements quarterly performance monitoring reports and Team Meetings</p> <p>The service will be considered during periodic analysis of failed homeless prevention, undertaken to identify possible improvements and understand potential service flaws.</p>
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**SUBJECT:** SECTION 106 FUNDING RELEASE FOR BUS SERVICES & INFRASTRUCTURE

**MEETING:** Individual Cabinet Member Cllr Bryan Jones County Operations

**DATE:** 14<sup>th</sup> March 2018

**DIVISION/WARDS AFFECTED:** all

## 1. PURPOSE:

This report seeks approval for funding secured through Section 106 agreements to be released for use to support bus services and bus infrastructure.

## 2. RECOMMENDATIONS:

To approve the release of Section 106 funding as set out in appendix A.

## 3. KEY ISSUES:

As part of Section 106 agreements, where appropriate to the development, MCC requires developers to provide funding for public transport improvements to enable adequate bus connectivity to/from key local destinations (e.g. town centres, school, non-car, employment areas).

MCC has received a number of such Section 106-related funding, and these must now be used by the spend date, or they will need to be returned. It is therefore now proposed that the Section 106 contributions set out in table appendix A below are released to enable service improvements or prevent threatened service deterioration, or bus infrastructure improvements, as set out.

It is expected that £43,734 funding for bus services and £15,000 for infrastructure spend will be used in 2018/19, with the remainder to be used over the next 2-3 years as per spend dates. However MCC supported bus services in the Abergavenny area are currently being retendered, and the spend profile (within the required spend dates) may change in reaction to the tendering exercise.

## 4. OPTIONS APPRAISAL

Three of the five contributions specifically relate to bus services only and cannot be spend on any other project. The other two must be spend on bus infrastructure. There are outstanding requests for bus stop improvements along the Caldicot – Chepstow corridor, and it is proposed to use the funding to provide such improvements.

## 5. EVALUATION CRITERIA

An evaluation assessment has been included at Appendix A for future evaluation of whether the decision has been successfully implemented. The decision will come back to this committee in 12 months for review.

**6. REASONS:**

To allow MCC to make use of certain bus-related Section 106 contributions, to enable bus service improvements or prevent threatened service deterioration, or provide bus infrastructure improvements.

**7. RESOURCE IMPLICATIONS:**

None direct. There is though considerable pressure on MCC's bus services budget, while at the same time there are demands for improved services relating to new developments. The allocation will enable bus service improvements or prevent threatened service deterioration.

**8. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING):**

The Monmouthshire Public Service Board Draft Well-being Plan list "poor public transport" as a key challenge (Foreword, p.g) and that "Limited public transport, particularly in rural areas, makes it harder for people to access jobs, services and facilities" (p.26). The plan states that "developing public transport solutions is essential to address rural isolation and access to jobs and services" (p.25). It adds that "Enabling active travel and sustainable transport to improve air quality and give other health benefits" contributes to the Wellbeing objectives of "Provide children and young people with the best possible start in life", "Respond to the challenges associated with demographic change" and "Develop opportunities for communities and businesses to be part of an economically thriving and well-connected county" (p. 25).

**9. CONSULTEES:**

Section 106 officers, Head of Operations

**10. BACKGROUND PAPERS:**

*None*

**11. AUTHOR:**

Richard Cope, Business Manager Passenger Transport & Transport Planning / Christian Schmidt, Transport Planning & Policy Officer

**12. CONTACT DETAILS:**

**Tel:** 07917596828 / 07471 479238

**E-mail:** [richardcope@monmouthshire.gov.uk](mailto:richardcope@monmouthshire.gov.uk) / [christianschmidt@monmouthshire.gov.uk](mailto:christianschmidt@monmouthshire.gov.uk)

## **APPENDIX A – Proposed new transportation section 106 approvals**

Development	Contribution purpose	Contribution amount	Spend Date	Proposed use	Proposed timescale
Abergavenny – Croesonen Infants School Site (N547)	“Public Transport Contribution towards bus service improvements and upgrades to cycle links”	£23,734	19 May 2019	Local bus services in and around Abergavenny (routes 3, A2, 45, 46, 47 or successor, or Grassroutes demand responsive service)	Financial year (FY) 2018/19
Abergavenny - Cattle Market, 1 Park Road (N580)	“Funding for additional evening and Sunday bus services in the vicinity of the Site”	£30,000	£10,000 for 18/19 £10,000 for 19/20 £10,000 20/21 Expire of Spend total by 7 Sep 2022		FY 2019/20 to 2021/22
Monmouth – Land at Croft y Bwla, Rockfield Road (N563)	“Public Transport Contribution (for bus services serving the site)”	£30,000	£10k by 29 Nov 2018, £10k by 3 Aug 2020, £10k by 2-Nov 2021	Local bus services to Overmonnow serving Croft y Bwla / Rockfield Road (route W5 or successor, Grassroutes demand responsive service)	£10k in FY 2018/19, remainder in following FYs
Caldicot - Playing Fields at Caldicot Comprehensive School (N578)	“Public Transport Infrastructure Contribution”	£15,000	By 27 July 2019	Bus stops Caldicot – Chepstow corridor	FY 2018/19
Chepstow - Land at the Forensic Science Service, Usk Road (N584)	“Improvement of public transport infrastructure in the vicinity of the site”	£48,000	Spend date not specified	Bus stops Caldicot – Chepstow corridor	tbd

## Appendix B – Evaluation Criteria – Cabinet, Individual Cabinet Member Decisions & Council

<b>Title of Report:</b>	<b>SECTION 106 FUNDING RELEASE FOR BUS SERVICES</b>
<b>Date decision was made:</b>	<b>Tbd</b>
<b>Report Author:</b>	<b>Christian Schmidt / Richard Cope</b>

<b>What will happen as a result of this decision being approved by Cabinet or Council?</b>
<p>What is the desired outcome of the decision? Approval of release of Section 106 funding as set out in appendix A</p> <p>What effect will the decision have on the public/officers? Bus service improvements in, or prevention of threatened service deterioration, in Abergavenny, Chepstow and Monmouth</p>
<p>12 month appraisal</p> <p>Was the desired outcome achieved? What has changed as a result of the decision? Have things improved overall as a result of the decision being taken?</p>

<b>What benchmarks and/or criteria will you use to determine whether the decision has been successfully implemented?</b>
<p>Think about what you will use to assess whether the decision has had a positive or negative effect: Has there been an increase/decrease in the number of users? Bus timetables with use of funding against what they would have been without funding</p> <p>Has the level of service to the customer changed and how will you know? Bus passengers with use of funding against what they would have been without funding</p> <p>If decision is to restructure departments, has there been any effect on the team (e.g increase in sick leave)? n/a</p>
<p>12 month appraisal</p>

<b>What is the estimate cost of implementing this decision or, if the decision is designed to save money, what is the proposed saving that the decision will achieve?</b>
<p>Give an overview of the planned costs associated with the project, which should already be included in the report, so that once the evaluation is completed there is a quick overview of whether it was delivered on budget or if the desired level of savings was achieved. n/a</p>
<p>12 month appraisal</p>

<p>Any other comments</p>
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## Appendix C – Future Generation Assessment

<b>Name of the Officer:</b> Christian Schmidt <b>Phone no:</b> 07471 479238 <b>E-mail:</b> christianschmidt@monmouthshire.gov.uk	<b>Please give a brief description of the aims of the proposal:</b> Report seeking Council approval for funding secured through Section 106 agreements to be released for use to support bus services.
<b>Name of Service:</b> Transport	<b>Date Future Generations Evaluation:</b> 15/02/18




***NB. Key strategies and documents that may help you identify your contribution to the wellbeing goals and sustainable development principles include: Single Integrated Plan, Continuance Agreement, Improvement Plan, Local Development Plan, People Strategy, Asset Management Plan, Green Infrastructure SPG, Welsh Language Standards, etc***



1. **Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal.

<b>Well Being Goal</b>	<b>Does the proposal contribute to this goal? Describe the positive and negative impacts.</b>	<b>What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?</b>
<b>A prosperous Wales</b> Efficient use of resources, skilled, educated people, generates wealth, provides jobs	The proposal will enable bus service improvements or prevent threatened service deterioration. As such it will improve access to education and workplaces, esp. for those that would otherwise struggle to access such destinations. There is also evidence that in areas with high public transport users residents use less of their available money on transport, and thus have more for other purposes.	n/a
<b>A resilient Wales</b> Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)	On average travelling by public transport produces less climate emissions than travelling by car.	n/a
<b>A healthier Wales</b> People's physical and mental wellbeing is maximized and health impacts are understood	On average travelling by public transport means more walking than travelling by car.	n/a
<b>A Wales of cohesive communities</b> Communities are attractive, viable, safe and well connected	See Monmouthshire Public Service Board Draft Well-being Plan, which sets out that sustainable transport supports this well-being goal	n/a
<b>A globally responsible Wales</b> Taking account of impact on global well-being when considering local	See Monmouthshire Public Service Board Draft Well-being Plan, which	n/a

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
social, economic and environmental wellbeing	sets out that sustainable transport supports this well-being goal	
<b>A Wales of vibrant culture and thriving Welsh language</b> Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	No impact	n/a
<b>A more equal Wales</b> People can fulfil their potential no matter what their background or circumstances	See Monmouthshire Public Service Board Draft Well-being Plan, which sets out that sustainable transport supports this well-being goal	n/a

**2. How has your proposal embedded and prioritised the sustainable governance principles in its development?**

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p><b>Balancing short term need with long term and planning for the future</b></p> <p>Long Term</p>	The proposal will contribute towards the long-term sustainability of the Monmouthshire bus network.	No
 <p><b>Working together with other partners to deliver objectives</b></p> <p>Collaboration</p>	No specific consultation with users have been undertaken. MCC undertakes bus users surgery's from time to time, together with Bus Users Wales and operators. The proposal will enable bus service improvements or prevent threatened service deterioration.	No
 <p><b>Involving those with an interest and seeking their views</b></p> <p>Involvement</p>	No specific consultation with users have been undertaken. MCC undertakes bus users surgery's from time to time, together with Bus Users Wales and operators.	No

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p><b>Putting resources into preventing problems occurring or getting worse</b></p>	<p>The proposal will enable bus service improvements or prevent threatened service deterioration.</p>	<p>If the report is agreed, officers would be looking at best options to make use of the funding. As this will be dependent on, amongst others, contract bids, it is unclear at the moment what service improvements can be achieved or what service deterioration prevented.</p>
 <p><b>Considering impact on all wellbeing goals together and on other bodies</b></p>	<p>The proposal does not impact negatively on any of the goals or any other body.</p>	<p>No</p>

**3. Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below. For more detailed information on the protected characteristics, the Equality Act 2010 and the Welsh Language Standards that apply to Monmouthshire Council please follow this link: <http://hub/corporatedocs/Equalities/Forms/AllItems.aspx> or contact Alan Burkitt on 01633 644010 or [alanburkitt@monmouthshire.gov.uk](mailto:alanburkitt@monmouthshire.gov.uk)

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
<b>Age</b>	Positive on younger and older people, who are more reliant on bus services than the average population	none	n/a
<b>Disability</b>	Positive on persons with disabilities who are more reliant on bus services than the average population	none	n/a
<b>Gender reassignment</b>	No effect expected	n/a	n/a
<b>Marriage or civil partnership</b>	No effect expected	n/a	n/a
<b>Pregnancy or maternity</b>	No effect expected	n/a	n/a
<b>Race</b>	No effect expected	n/a	n/a
<b>Religion or Belief</b>	No effect expected	n/a	n/a

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Sex	Positive on Females who are more reliant on bus services than the average population	none	n/a
Sexual Orientation	No effect expected	n/a	n/a
Welsh Language	No effect expected. All bus services will need to comply with the relevant Welsh Government guidance	n/a	n/a

4. Council has agreed the need to consider the impact its decisions has on important responsibilities of Corporate Parenting and safeguarding. Are your proposals going to affect either of these responsibilities? For more information please see the guidance <http://hub/corporatedocs/Democratic%20Services/Safeguarding%20Guidance.docx> and for more on Monmouthshire's Corporate Parenting Strategy see <http://hub/corporatedocs/SitePages/Corporate%20Parenting%20Strategy.aspx>

	Describe any positive impacts your proposal has on safeguarding and corporate parenting	Describe any negative impacts your proposal has on safeguarding and corporate parenting	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Safeguarding	No impacts expected	No impacts expected	n/a
Corporate Parenting	No impacts expected	No impacts expected	n/a

5. What evidence and data has informed the development of your proposal?

There existing bus network is regularly reviewed in terms of patronage, costs and new developments. This would be continued, any key conclusions would be reported to the Strategic Transport Group

6. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

The bus services funded by MCC provide vital mobility and access to key destinations for many residents. The proposal will enable bus service improvements or prevent threatened service deterioration

**7. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.**

<b>What are you going to do</b>	<b>When are you going to do it?</b>	<b>Who is responsible</b>	<b>Progress</b>
Review local bus routes in Abergavenny, Chepstow and Monmouth with a view to improve services or prevent threatened service deterioration	Ongoing, within the spend timelines to enable spend by the deadlines set out in the report	Business Manager (Passenger Transport & Transport Planning)	

**8. MONITORING: The impacts of this proposal will need to be monitored and reviewed. Please specify the date at which you will evaluate the impact, and where you will report the results of the review.**

<b>The impacts of this proposal will be evaluated on:</b>	Ongoing as part of the continuing monitoring of the local bus network. Any key conclusions would be reported to the Strategic Transport Group
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**9. VERSION CONTROL: The Future Generations Evaluation should be used at the earliest stages of decision making, and then honed and refined throughout the decision making process. It is important to keep a record of this process so that we can demonstrate how we have considered and built in sustainable development wherever possible.**

<b>Version No.</b>	<b>Decision making stage</b>	<b>Date considered</b>	<b>Brief description of any amendments made following consideration</b>
0-1	For Individual Cabinet Member	14 March 2018	Drawing up of information for cabinet member report. The general impact of bus services on well-being has been set out in the Monmouthshire Public Service Board Draft Well-being Plan, the impact on equality previously in the equality impact assessment of the council's 2015 Local Transport Plan

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<b>SUBJECT:</b>	<b>CONTRACT AWARD FOR GARDEN WASTE COMPOSTING</b>
<b>MEETING:</b>	<b>Individual Cabinet Member Decision</b>
<b>DATE:</b>	<b>14<sup>th</sup> March 2018</b>
<b>DIVISION/WARDS AFFECTED:</b>	<b>Waste and Street Services</b>

## NON-PUBLICATION

### 1. PURPOSE:

The report seeks approval to award the composting garden waste contract to Abergavenny Green Waste Company.

### 2. RECOMMENDATIONS:

- 2.1 To award the 3 year contract for composting garden waste to Abergavenny Green Waste Company (AGW).

### KEY ISSUES:

Garden waste from the Household Waste Recycling Centres (HWRC) and the kerbside collected food and garden waste is currently treated under contract with Viridor, and forms part of the integrated contract for the management of the HWRCs and Transfer Stations.

The garden waste was originally treated at the Viridor site in Walpole, Somerset and the food and garden waste at Rose Hill Compost Facility in Gloucester. Since 2016 Viridor have been using a local on-farm composting facility based at Maindiff Court Farm and operated by Abergavenny Green Waste Company to compost the HWRC garden waste. This opportunity was created when AGW successfully attained PAS 100 accreditation for their composting facility. Local authorities in Wales can only account for composting as being recycled if the process meets this British Kitemark Standard. By diverting the waste to AGW, Viridor were also supporting the Councils objectives to use local facilities and support local businesses where ever possible to treat waste.

Approximately 7000 tonnes of garden waste and 4000 tonnes of food waste is collected in Monmouthshire. Collecting food and garden waste together provided savings in collections costs. With the increase in Anaerobic Digestion facilities that have come on line over the last few years the treatment costs are now substantially higher than treating separately.

In 2016 the Council officially joined the Heads of Valley Procurement Hub along with Blaenau Gwent, Torfaen and Newport, to procure new treatment contracts for garden waste and food waste. The two streams were tendered separately to provide the most economically

advantageous tender and both processes were successful in securing sustainable treatment options.

Garden waste was split into lots for each Council and for the complete hub. Cowbridge Composting was the only company that came forward for the whole contract and also bid on each individual lot. The bidders for the separate lots also included Viridor for Newport and Rose Hill Composting for MCC.

Blaenau Gwent and Torfaen contracts were awarded to Cowbridge Composting and Newport awarded to Viridor in April 2017. MCC's contract with Viridor does not expire until April 2018.

The procurement exercise was completed in 2017 and the most economically advantageous contract for MCC garden waste was tendered by Abergavenny Green Waste Company. The tender met all the criteria set out in the contract documents and additional benefits included potential for school visits and a weighbridge to allow direct delivery.

Following the successful tender process we have worked closely with AGW to deliver the service with Viridor and this has given us the opportunity to benefit local groups with a supply of the finished compost and develop a good working relationship with the contractor, prior to officially signing the contract.

The procurement exercise was carried out by Blaenau Gwent as the lead authority but the garden waste contract will be awarded and managed directly by Monmouthshire County Council.

### **3. OPTIONS APPRAISAL**

A full options appraisal was carried out on the best procurement methodology in 2015 and this was reported through Strong Communities and Council.

There are limited options for the treatment of garden waste with the main criteria being the facility must be licensed, be accredited to PAS 100 and where possible be as close to the point of the waste arising as possible.

### **4. EVALUATION CRITERIA**

**Attached**

### **5. REASONS:**

Abergavenny Green Waste Company provided a fully compliant tender return that met all the criteria. Since attaining the PAS 100 Standard for Quality Compost they have provided an outstanding service over the last few years to Viridor.

### **6. RESOURCE IMPLICATIONS:**

The separate treatment of food and garden waste from the kerbside has been the long term strategy as part of the recycling review recommendations. Cost savings in treatment and



transportation of garden waste have been built into the recycling review and help support the change in service delivery that has been agreed by Council in 2017.

Only garden waste that is separately collected can be treated through the PAS 100 facility and the proposal is to separate food and garden waste as early as possible in 2018. This work is ongoing and is being phased to maximise savings in both treatment and collection costs over the next 6 months.

The contract is valued at £140,000 and £250,000 per year depending on the ultimate split and composition of the food and garden waste, This gives a saving over combined treatment with food waste of approximately £120,000 to £180,000 per year.

The savings generated from the reduced treatment costs are built into the financial model for the implementation of the recycling review. Over the next few years any additional savings from direct delivery will be built into future MTFPs.

**7. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING):**

Attached

**8. CONSULTEES:**

The decision to join the Heads of Valley Hub was reported to Strong Communities and Council in 2016. The feedback from both was to work with the HoV hub to secure a sustainable treatment option for garden waste and food waste.

**9. BACKGROUND PAPERS:**

N/A

**10. AUTHOR: Carl Touhig**

**11. CONTACT DETAILS: Carl Touhig, Head of Waste and Street Services**

**Tel: 07580362121**

**E-mail: [carltouhig@monmouthshire.gov.uk](mailto:carltouhig@monmouthshire.gov.uk)**

## Evaluation Criteria – Cabinet, Individual Cabinet Member Decisions & Council

<b>Title of Report:</b>	<b>Contract Award for Garden Waste Composting</b>
<b>Date decision was made:</b>	
<b>Report Author:</b>	

### What will happen as a result of this decision being approved by Cabinet or Council?

What is the desired outcome of the decision?  
What effect will the decision have on the public/officers?

On-going contract management and monitoring.

### What benchmarks and/or criteria will you use to determine whether the decision has been successfully implemented?

Think about what you will use to assess whether the decision has had a positive or negative effect:  
Has there been an increase/decrease in the number of users  
Has the level of service to the customer changed and how will you know  
If decision is to restructure departments, has there been any effect on the team (e.g increase in sick leave)

Contract monitoring and management by Waste and Street Services to ensure contract delivers financial, social and environmental benefits.

### What is the estimate cost of implementing this decision or, if the decision is designed to save money, what is the proposed saving that the decision will achieve?

Give an overview of the planned costs associated with the project, which should already be included in the report, so that once the evaluation is completed there is a quick overview of whether it was delivered on budget or if the desired level of savings was achieved.

Savings have been built into the Recycling Review implementation and will support a change to services that are more environmentally, financially and socially sustainable.

Any other comments

## Well-being and Future Generations Assessment

<p><b>Name of the Officer</b> Carl Touhig</p> <p><b>Phone no:</b> 07580 362 121</p> <p><b>E-mail:</b> <a href="mailto:carltouhig@monmouthshire.gov.uk">carltouhig@monmouthshire.gov.uk</a></p>	<p><b>Please give a brief description of the aims of the proposal</b></p> <p>To agree the Award of Contract to Abergavenny Green Waste Company.</p>
<p><b>Name of Service</b></p> <p>Waste &amp; Street Services</p>	<p><b>Date Future Generations Evaluation</b> December 2019</p>




**1. Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal.



Well Being Goal	How does the proposal contribute to this goal? (positive and negative)	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p><b>A prosperous Wales</b></p> <p>Efficient use of resources, skilled, educated people, generates wealth, provides jobs</p>	<p>The procurement exercise was a collaborative regional contract for garden waste and met its potential to stimulate market growth in the area creating wealth, jobs and revenue.</p> <p>AGW is a local company that provides work for local people as well as future opportunities to develop their business further</p>	<p>The tender was successful has it met all the criteria in treating the garden waste to the highest standards and crucially delivered a local opportunity to treat waste in line with the proximity principles.</p>
<p><b>A resilient Wales</b></p> <p>Maintain and enhance biodiversity and ecosystems that support resilience and</p>	<p>Composting of garden waste has a positive contribution to climate change with the return of nutrients to soil.</p>	<p>Ensure all material is treated to the highest standards to minimise any negative impacts and to ensure end markets for the waste identified as part of the tender process are delivered.</p>

<b>Well Being Goal</b>	<b>How does the proposal contribute to this goal? (positive and negative)</b>	<b>What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?</b>
can adapt to change (e.g. climate change)		
<b>A healthier Wales</b>  People's physical and mental wellbeing is maximized and health impacts are understood	Composting material in a safe and well managed facility reduces any negative impacts on health.	Reduction in use of highly processed inorganic fertilizers and replace these with a high quality soil improver that meets the Organic Farms criteria.
<b>A Wales of cohesive communities</b>  Communities are attractive, viable, safe and well connected	Collection and treatment of garden waste at the kerbside and through the HWRCs have a positive impact by reducing flytipping of garden waste.	Continuing to advise residents and businesses on their legislative duties and their responsibilities towards their communities in dealing with waste and recycling.
<b>A globally responsible Wales</b>  Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	Cleaner, greener, safer environments not only benefit local people directly but can benefit local people through inward investment, increased tourism and green infrastructure.	
<b>A Wales of vibrant culture and thriving Welsh language</b>  Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	neutral	neutral
<b>A more equal Wales</b>	neutral	neutral

Well Being Goal	How does the proposal contribute to this goal? (positive and negative)	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
People can fulfil their potential no matter what their background or circumstances		

**2. How has your proposal embedded and prioritised the sustainable governance principles in its development?**

Sustainable Development Principle	How does your proposal demonstrate you have met this principle?	What has been done to better to meet this principle?
 <p>Balancing short term need with long term and planning for the future</p>	<p>This original tender looked to build capacity for the future in treating garden waste in South East Wales in the short term and hopefully stimulate the market to set up facilities in the area creating long term market stability and green growth investment opportunities.</p>	<p>The tender process provided a variety of different tendering opportunities for individual and single lots.</p> <p>The success of AGW in securing MCC contract shows that small local businesses can develop to provide services for MCC and other local operators.</p>
 <p>Working together with other partners to deliver objectives</p>	<p>The regional contract was based on collaborative working to deliver wider opportunities for green growth investment into SE Wales region.</p>	
 <p>Involving those with an interest and seeking their views</p>	<p>Tender was advertised through E-tender Wales.</p>	<p>Working collaboratively with neighbouring authorities and soft market testing was completed.</p> <p>This enabled local companies to understand our needs and develop their business model to meet those needs</p>

Sustainable Development Principle	How does your proposal demonstrate you have met this principle?	What has been done to better to meet this principle?
 <p>Prevention</p> <p>Putting resources into preventing problems occurring or getting worse</p>	<p>neutral</p>	<p>neutral</p>
 <p>Integration</p> <p>Positively impacting on people, economy and environment and trying to benefit all three</p>	<p>Garden waste composting has a positive environmental benefit, there is also the opportunity for local providers to develop existing facilities and create green infrastructure jobs.</p>	<p>AGW is a local company that is developing its business to deliver services for local authorities, grounds maintenance contractors that meet the highest standards of treatment and provide a high quality end product.</p>

**3. Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	The proposal does not have an impact on protected characteristics of individuals.		
Disability			
Gender reassignment			
Marriage or civil partnership			
Race			
Religion or Belief			
Sex			
Sexual Orientation			
Welsh Language			

4. Council has agreed the need to consider the impact its decisions has on important responsibilities of Corporate Parenting and safeguarding. Are your proposals going to affect either of these responsibilities? For more information please see the guidance note <http://hub/corporatedocs/Democratic%20Services/Equality%20impact%20assessment%20and%20safeguarding.docx> and for more on Monmouthshire's Corporate Parenting Strategy see <http://hub/corporatedocs/SitePages/Corporate%20Parenting%20Strategy.aspx>

	Describe any positive impacts your proposal has on safeguarding and corporate parenting	Describe any negative impacts your proposal has on safeguarding and corporate parenting	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Safeguarding	Like 4 above, the proposals do not affect individuals and thereby do not affect or impact on the Council's corporate parenting and safeguarding duties.		
Corporate Parenting			

5. What evidence and data has informed the development of your proposal?

Monmouthshire County Council collects approximately 7000 tonnes of garden waste through the kerbside and HWRCs. This waste will need to be treated at the end of the existing contract with Viridor from April 2018. Working with partners and maximising the tonnage offered to the market stimulated development in existing facilities locally, helping create jobs and reducing the carbon footprint associated with transporting waste.

AGW tender return gave the team great confidence in their ability to deliver a cost effective solution that meets the needs of MCC and the wider community.



**6. SUMMARY:** As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

In completing the form it has enabled a better understanding of the wider benefits the contract could bring in terms of green growth opportunities for local reprocessors.

**7. Actions.** As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.

What are you going to do	When are you going to do it?	Who is responsible	Progress
Draft Report	June 2016	Waste team	Completed
Cabinet Approval	July 2016	Waste team	Ongoing
Sign MOU	August 2016	Head of Waste	completed
Award Contract	March 2018	Head of Waste	

**8. Monitoring:** The impacts of this proposal will need to be monitored and reviewed. Please specify the date at which you will evaluate the impact, and where you will report the results of the review.

<b>The impacts of this proposal will be evaluated on:</b>	<b>December 2019</b>
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**SUBJECT: ABERGAVENNY FOOD FESTIVAL: INTEREST FREE LOAN**  
**MEETING: INDIVIDUAL CABINET MEMBER DECISION (Cllr Greenland)**  
**DATE: 14<sup>TH</sup> MARCH 2018**  
**DIVISION/WARDS AFFECTED: ALL**

**1. PURPOSE:**

- 1.0 To request a one-off, interest free loan of £25,000 to be made available to Abergavenny Food Festival to assist them in sustaining their financial viability given the cancellation of their Christmas 2017 Christmas Market and in doing so assure the County of the wider benefits that are derived from hosting an international food festival. Abergavenny Food Festival will work with the Authority to extend the brand to benefit the wider county.

**RECOMMENDATIONS:**

That the interest free loan of £25,000 is approved to be repaid over a four year period with an initial repayment holiday until September.

That delegated authority be given to the Head of Enterprise and Community Development in conjunction with the Cabinet Member for Enterprise to finalise and agree detailed terms of the underlying loan agreement and consistent with the terms outlined in this report.

**3. KEY ISSUES:**

- 3.1 Abergavenny Food Festival was created in 1999 by two local farmers in response to the BSE crisis and the resulting lack of consumer confidence in British produce. With the outbreak of Foot and Mouth in 2001, the difficulties worsened for farmers which served to push Festival forward in terms of showcasing local food and the passion of the people who produce it.
- 3.2 Abergavenny Food Festival enjoys an exceptional reputation as a place for chefs, food businesses, journalists, farmers and food producers to come together. They have a reputation for being an inclusive and welcoming event for all people to explore and learn about food.
- 3.3 The Festival delivers an extensive programme of activities including product tastings, children's activities, masterclasses, hands-on cookery lessons and topical debates. It also prides itself on transforming the way people think about food; challenging and promoting new ideas; pushing the boundaries of current thinking and encouraging people to look differently at where their food comes from.

- 3.4 Over the years, the festival has attracted many top food heavyweights such as: Hugh Fearnley-Whittingstall, Jamie Oliver, Monica Galetti, Jane Baxter, Jose Pizarro and Valentine Warner. By engaging with influential chefs, commentators and journalists both nationally and internationally, they have grown to become one of the highest profile food events in Britain.
- 3.5 The Festival has also had a big impact in determining Monmouthshire's reputation as the 'Food Capital of Wales' which is beneficial not only from a tourism marketing perspective but also in attracting additional funds to the county in particular the current Agri- Urban programme – the vision for which is '*to create a unique food hub in the region, improving the level of education and awareness of the public of healthy food, and improving the use of land for cooperative production and development of business skills*'. The interest free loan will therefore enable the Festival to continue to play a major part in future ambitions for the programme, the county and the wider Cardiff Capital City region.

#### 4. OPTIONS APPRAISAL

4.1 Each year the award winning Festival attracts more than 30,000 visitors to Abergavenny, generating an estimated £4 million impact for the local economy. In 2013, the Food Festival was awarded the title of 'Best Event' by Visit Wales'; in 2016 it won the Best Event in Wales People's Choice Awards and in 2017 it claimed one of the top awards at the Welsh Business Awards for the Excellence in Environmental Management category – aiming to become a zero waste event by 2020. In addition the Festival has won an annual award at each of the Monmouthshire Business Award events since its inception over five years ago.

The team are also committed to supporting the local community, employing over 120 young people over the main Festival weekend in September and supporting catering students to gain work experience in their kitchens.

4.3 In an attempt to grow the brand the Festival's programme of activities has been extended throughout the year. One of the additional events the team has been running is the Christmas Fair, unfortunately however it is the Christmas Fair that was scheduled for the 10th December 2017 that has put the Festival into financial difficulties, when due to significant snowfall in and around Abergavenny overnight and consequently the impact on public safety, the team had to take the decision to cancel the event.

4.4 The proposal for the Authority therefore, to provide an interest free, fully repayable loan to the Festival will provide it with an opportunity to restructure its finances and put itself on a stronger and sustainable financial footing. Other options that were considered prior to seeking approval for an interest free loan included:

1. Provision of grant funding – unfortunately the Authority does not have a suitable grant fund or mechanism to provide grants of this nature;
2. Provision of an interest payable loan –the purpose of the interest free loan is to support a valuable and nationally renowned community movement which is vital in maintaining Monmouthshire's place as the 'Food Capital of Wales' therefore by looking to generate an income via interest payments would call into question the Authority's shared purpose of 'Building Sustainable and Resilient Communities,

3. Do nothing – this strategy would impact significantly on the sustainability of the Festival and again, call into question our shared purpose.

4.5 Supporting Abergavenny Food Festival by providing this one off interest free loan demonstrates the Authority’s recognition of an organisation that is working with its local community to make Abergavenny a better place. The loan also aligns with the Authority’s shared purpose of ‘Building Sustainable and Resilient Communities’ that support the well-being of current and future generations’ and the Authority’s principles to ‘create the conditions that enable people to easily come together and develop solutions to build better communities’.

**5. EVALUATION CRITERIA**

5.1 An evaluation assessment has been included in Appendix B for future evaluation of whether the decision has been successfully implemented. Following the approval of the loan an annual update will be provided by Abergavenny Food Festival to the Economy and Development Select Committee.

**6. REASONS:**

6.1 MCC does not normally provide interest free loans to local events but this ‘one off’ loan will enable the Festival team to put itself on a stronger and sustainable financial footing whilst also recognising the significant hard work and commitment that the Festival team, its Board and Directors and the local community have contributed over a significant number of years.

**RESOURCE IMPLICATIONS:**

The provision of the £25,000 loan will not constitute capital expenditure as the underlying expenditure is not of a capital nature. The provision of the loan will be managed through the Authority’s normal cash flow and treasury activities. The loan is interest free and repayable on a monthly basis over a maximum term of 4 years, with an initial repayment holiday until September. An annual review of their accounts and cash flow forecast will be introduced to determine if earlier repayment is possible.

7.2 As a result of the interest free nature of the loan it will be treated as a ‘soft loan’ as a result of it being offered at less than market rate. It has been confirmed that there are no state aid implications resulting for the provision of the loan.

7.3 There is no immediate budgetary impact though any future resultant default in payment and subsequent write off of the loan would require budgetary provision to be sought. The Authority has reviewed the Abergavenny Food Festival’s most recent balance sheet and cash flow forecasts. Based on this review the risk of such default has however been currently assessed as low.

**8. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING):**

8.1 The significant equality impacts identified in the assessment (Appendix C) are summarised below for members’ consideration:

Abergavenny Food Festival have a long established record and excellent reputation for delivering high quality, inclusive events that bring chefs, food businesses, journalists, farmers and food producers together. They are known for being an inclusive and welcoming event, delivering a delicious opportunity for people from all walks of life to explore and learn about food. In the course of their activities they support the local community through the employment of young people and supporting catering students to gain work experience. In addition they have demonstrated a firm commitment to tackling environmental issues for the benefit of future generations. Their place based approach fosters community participation around a common sense of purpose, identifying areas for development and working collaboratively with community partners to achieve common goals for the greater good.

**9. CONSULTEES:**

Abergavenny Food Festival  
Senior Leadership Team  
Cabinet

**10. BACKGROUND PAPERS:**

n/a

**AUTHOR:**

Cath Fallon (Head of Enterprise and Community Development)

**CONTACT DETAILS:**

Tel: 07557 190969

E-mail: [cathfallon@monmouthshire.gov.uk](mailto:cathfallon@monmouthshire.gov.uk)

## Evaluation Criteria – Cabinet, Individual Cabinet Member Decisions & Council (Appendix B)

<b>Title of Report:</b>	<b>Abergavenny Food Festival</b>
<b>Date decision was made:</b>	<b>14<sup>th</sup> March 2018</b>
<b>Report Author:</b>	<b>Cath Fallon</b>

### **What will happen as a result of this decision being approved by Cabinet or Council?**

What is the desired outcome of the decision?  
What effect will the decision have on the public/officers?

A one-off interest free loan of £25,000 will be made to Abergavenny Food Festival to be repaid over four years.

### **What benchmarks and/or criteria will you use to determine whether the decision has been successfully implemented?**

Think about what you will use to assess whether the decision has had a positive or negative effect:  
Has there been an increase/decrease in the number of users  
Has the level of service to the customer changed and how will you know  
If decision is to restructure departments, has there been any effect on the team (e.g increase in sick leave)

Abergavenny Food Festival will provide an annual report to the Economy and Development Select Committee detailing the benefits that the loan has had in assisting the team to put the company on a more sustainable, financial footing.

### **What is the estimate cost of implementing this decision or, if the decision is designed to save money, what is the proposed saving that the decision will achieve?**

Give an overview of the planned costs associated with the project, which should already be included in the report, so that once the evaluation is completed there is a quick overview of whether it was delivered on budget or if the desired level of savings was achieved.

This decision is not designed to save money. The decision will maximise the opportunity for the future sustainability of Abergavenny Food Festival.

Any other comments



## Future Generations Evaluation (includes Equalities and Sustainability Impact)

<p><b>Name of the Officer</b> Cath Fallon</p> <p><b>Phone no:</b>07557 190969 <b>E-mail:</b> <a href="mailto:cathfallon@monmouthshire.gov.uk">cathfallon@monmouthshire.gov.uk</a></p>	<p><b>Abergavenny Food Festival</b></p>
<p><b>Name of Service:</b> Enterprise and Community Development</p>	<p><b>Date:</b> Future Generations Evaluation 25<sup>th</sup> February 2018</p>

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***NB. Key strategies and documents that may help you identify your contribution to the wellbeing goals and sustainable development principles include: Single Integrated Plan, Continuance Agreement, Improvement Plan, Local Development Plan, People Strategy, Asset Management Plan, Green Infrastructure SPG, Welsh Language Standards, etc.***

**1. Does your proposal deliver any of the well-being goals below?**




Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p><b>A prosperous Wales</b> Efficient use of resources, skilled, educated people, generates wealth, provides jobs</p>	<p>Abergavenny Food Festival provide learning, training and employability opportunities for young people reducing their chances of becoming ‘not in employment, education or training’</p> <p>Taking positive action as a Council to encourage other local communities, partners and businesses to do the same.</p>	<p>The activities supported by the funding will be reported to the Economy and Development Select Committee to maximise learning opportunities.</p>





Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p><b>A resilient Wales</b> Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)</p>	<p>Abergavenny Food Festival take a place based approach, working with the community to ensure local biodiversity and ecosystems are enhanced and maintained.</p>	<p>The group are supported by other local community groups and partners to maximise their impact.</p>
<p><b>A healthier Wales</b> People's physical and mental wellbeing is maximized and health impacts are understood</p>	<p>Abergavenny Food Festival deliver a collaborative approach to wellbeing encouraging all members of the community to get involved and become aware of the benefits of a healthy diet both on their personal well-being but to the local environment.</p>	<p>The activities supported by the loan will be reported to the Economy and Development Select Committee to maximise learning opportunities.</p>
<p><b>A Wales of cohesive communities</b> Communities are attractive, viable, safe and well connected</p>	<p>Abergavenny Food Festival provide opportunities for community based activities responding to the needs of the local environment.</p>	<p>To ensure activity focuses on encouraging community cohesion as one of its social drivers.</p>
<p><b>A globally responsible Wales</b> Taking account of impact on global well-being when considering local social, economic and environmental wellbeing</p>	<p>Abergavenny Food Festival work collaboratively to ensure high standards are met and maintained that do not conflict with the global drivers.</p>	<p>Any decisions taken will take into account global and well-being issues as part of their day to day activities.</p>
<p><b>A Wales of vibrant culture and thriving Welsh language</b> Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation</p>	<p>Abergavenny Food Festival embrace equality and diversity by encouraging all members of the community to participate in their activities.</p>	<p>Abergavenny Food Festival enhance the local culture and heritage which is reflected in the programme of activities that are undertaken.</p>

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<b>A more equal Wales</b> People can fulfil their potential no matter what their background or circumstances	Abergavenny Food Festival embrace equality and diversity by encouraging all members of the community to participate in their activities.	The interest free loan will enable Abergavenny Food Festival to target areas of the community that may not currently be aware of their offer.

## 2. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Balancing short term need with long term and planning for the future</p> <p>Long Term</p>	<p>Abergavenny Food Festival are undertaking activities that align with the Authority's purpose to 'help build sustainable and resilient communities that support the well-being of current and future generations' and principles to 'create the conditions that enable people to easily come together and develop solutions to build better communities'.</p>	<p>The activities supported by the loan will be reported to the Economy and Development Select Committee to maximise learning opportunities.</p>
 <p>Working together with other partners to deliver objectives</p> <p>Collaboration</p>	<p>Abergavenny Food Festival are working with local groups and partners within the local community to make Abergavenny a better place, reflecting one of the Authority's four well-being objectives to 'maximise the potential of the natural and built environment for the well-being of current and future generations'.</p>	<p>The activities supported by the loan will be reported to the Economy and Development Select Committee to maximise learning opportunities.</p>
 <p>Involving those with an interest and seeking their views</p> <p>Involvement</p>	<p>The activities are place based and Abergavenny Food Festival regularly engage with their local community and respond to local need.</p>	<p>The activities supported by the loan will be reported to the Economy and Development Select Committee to maximise learning opportunities.</p>

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Putting resources into preventing problems occurring or getting worse</p>	<p>The loan will enable Abergavenny Food Festival to reach a wider target audience including those who may be socially isolated thus reducing support requirements.</p>	<p>This is a one-off loan to support a unique set of circumstances and enable Abergavenny Food Festival to put themselves back on a firm financial footing.</p>
 <p>Considering impact on all wellbeing goals together and on other bodies</p>	<p>Abergavenny Food Festival are regularly developing new ways to add value to their place based offer and sustaining long term activities which will provide greater opportunities to better connect wellbeing outcomes internally and to other partners and local community groups.</p>	<p>The objectives of Abergavenny Food Festival align with the Authority's purpose to 'help build sustainable and resilient communities that support the well-being of current and future generations'.</p>

3. **Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below. For more detailed information on the protected characteristics, the Equality Act 2010 and the Welsh Language Standards that apply to Monmouthshire Council please follow this link: <http://hub/corporatedocs/Equalities/Forms/AllItems.aspx> or contact Alan Burkitt on 01633 644010 or [alanburkitt@monmouthshire.gov.uk](mailto:alanburkitt@monmouthshire.gov.uk)

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	Older people will be engaged as part of the place based approach where amongst other things, issues of social isolation will be addressed.	Abergavenny Food Festival endeavor to be inclusive to all therefore no negative impacts are anticipated in relation to this particular group.	Where any negative impacts are identified the Festival team will seek to address them by taking an inclusive approach.
Disability	Any issues identified by disability needs groups will seek to be addressed as part of the place based approach to future service delivery.	Abergavenny Food Festival endeavor to be inclusive to all therefore no negative impacts are anticipated in relation to this particular group.	Where any negative impacts are identified the Festival team will seek to address them by taking an inclusive approach.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Gender reassignment	Any issues identified by transgender groups will seek to be addressed as part of the place based approach to future service delivery.	Abergavenny Food Festival endeavor to be inclusive to all therefore no negative impacts are anticipated in relation to this particular group.	Where any negative impacts are identified the Festival team will seek to address them by taking an inclusive approach.
Marriage or civil partnership	Any issues raised by same-sex couples will seek to be addressed as part of the place based approach to future service delivery.	Abergavenny Food Festival endeavor to be inclusive to all therefore no negative impacts are anticipated in relation to this particular group.	Where any negative impacts are identified the Festival team will seek to address them by taking an inclusive approach.
Pregnancy or maternity	<i>Any issues raised by pregnant women will seek to be addressed as part of the place based approach to future service delivery.</i>	Abergavenny Food Festival endeavor to be inclusive to all therefore no negative impacts are anticipated in relation to this particular group.	Where any negative impacts are identified the Festival team will seek to address them by taking an inclusive approach.
Race	<i>Any issues raised by racial groups will seek to be addressed as part of the place based approach to future service delivery.</i>	Abergavenny Food Festival endeavor to be inclusive to all therefore no negative impacts are anticipated in relation to this particular group.	Where any negative impacts are identified the Festival team will seek to address them by taking an inclusive approach.
Religion or Belief	<i>Any issues raised by regarding religion or belief will seek to be addressed as part of the place based approach to future service delivery.</i>	Abergavenny Food Festival endeavor to be inclusive to all therefore no negative impacts are anticipated in relation to this particular group.	Where any negative impacts are identified the Festival team will seek to address them by taking an inclusive approach.
Sex	<i>Equal consideration to both men and women will be given throughout the placed based approach to future service delivery.</i>	Abergavenny Food Festival endeavor to be inclusive to all therefore no negative impacts are anticipated in relation to this particular group.	Where any negative impacts are identified the Festival team will seek to address them by taking an inclusive approach.
Sexual Orientation	<i>Full consideration will be given to older and younger people from the Lesbian, Gay and Bi-sexual communities throughout the placed based approach to future service delivery.</i>	Abergavenny Food Festival endeavor to be inclusive to all therefore no negative impacts are anticipated in relation to this particular group.	Where any negative impacts are identified the Festival team will seek to address them by taking an inclusive approach.
Welsh Language	<i>All marketing and promotional materials will be produced bilingually.</i>	Abergavenny Food Festival endeavor to be inclusive to all therefore no negative impacts are anticipated in relation to this particular group.	Where any negative impacts are identified the Festival team will seek to address them by taking an inclusive approach.

4. Council has agreed the need to consider the impact its decisions has on important responsibilities of Corporate Parenting and safeguarding. Are your proposals going to affect either of these responsibilities? For more information please see the guidance <http://hub/corporatedocs/Democratic%20Services/Safeguarding%20Guidance.docx> and for more on Monmouthshire's Corporate Parenting Strategy see <http://hub/corporatedocs/SitePages/Corporate%20Parenting%20Strategy.aspx>

	Describe any positive impacts your proposal has on safeguarding and corporate parenting	Describe any negative impacts your proposal has on safeguarding and corporate parenting	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Safeguarding	<i>During the delivery of the programme of activities associated with the policy, safeguarding will be at the forefront to ensure that any future service delivery promotes the well-being of children and vulnerable adults, preventing them from being harmed and protecting those who are at risk of abuse and neglect.</i>	The objectives of Abergavenny Food Festival are to be inclusive to all therefore no negative impacts are anticipated in relation to this particular group.	Where any negative impacts are identified the Festival team will seek to address them by taking an inclusive approach.
Corporate Parenting	<i>During the delivery of this policy the needs of any 'looked after' children will be considered to ensure any future service delivery protects their welfare.</i>	The objectives of Abergavenny Food Festival are to be inclusive to all therefore no negative impacts are anticipated in relation to this particular group.	Where any negative impacts are identified the Festival team will seek to address them by taking an inclusive approach.

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5. What evidence and data has informed the development of your proposal?

This policy is founded upon the following:

- The Wellbeing of Future Generations Act;
- The Social Services and Wellbeing (Wales) Act;
- Prosperity for All;
- The Well-being Assessment and the Population Needs Assessment;

6. **SUMMARY:** As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

Abergavenny Food Festival have a long established record and excellent reputation for delivering high quality, inclusive events that bring chefs, food businesses, journalists, farmers and food producers together. They are known for being an inclusive and welcoming event, delivering a delicious

opportunity for people from all walks of life to explore and learn about food. In the course of their activities they support the local community through the employment of young people and supporting catering students to gain work experience, in addition they have demonstrated a firm commitment to tackling environmental issues for the benefit of future generations. Their place based approach fosters community participation around a common sense of purpose, identifying areas for development and working collaboratively with community partners to achieve common goals for the greater good.

**7. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.**

What are you going to do	When are you going to do it?	Who is responsible	Progress
Individual Member Decision	March 2018	Cath Fallon	
Follow up report to Stronger Communities Committee	March 2019	Cath Fallon	

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**8. MONITORING: The impacts of this proposal will need to be monitored and reviewed. Please specify the date at which you will evaluate the impact, and where you will report the results of the review.**

The impacts of this proposal will be evaluated on:	March 2019
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**9. VERSION CONTROL: The Future Generations Evaluation should be used at the earliest stages of decision making, and then honed and refined throughout the decision making process. It is important to keep a record of this process so that we can demonstrate how we have considered and built in sustainable development wherever possible.**

Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
1	<i>Individual Cabinet Member Decision</i>	<i>14<sup>th</sup> March 2018</i>	<i>This will demonstrate how we have considered and built in sustainable development throughout the evolution of a proposal.</i>